

Maintenance Manager

Responsibilities:

- Coordinates the recommendation, planning, and implementation of equipment to improve production efficiency and meet cost containment goals.
- Supervises, schedules and coordinates maintenance department activities to achieve production, quality and safety goals and requirements. Communicates daily with department supervisors to ensure that all production needs are being met.
- Inspects and participates in capital equipment installations to ensure that standards of workmanship and safety are maintained.
- Participates in the hiring of maintenance and facilities department staff members and is responsible for training, orientation, communication, performance reviews, corrective disciplinary actions, and the coaching of staff members.
- Develops schedules and controls preventative and predictive maintenance programs.
- Works with employees to assist with understanding and resolving technical and personnel problems.
- Directs the operation of power, environmental, electrical, HVAC, compressed gasses, water, sewage, and refrigeration systems to provide uninterrupted service.
- Maintains inventories of maintenance material supplies, critical spares and repair parts at required levels.
- Orders equipment, supplies and services following established financial procedures.

- Supervises planning and contracting of outside services.
- Prepares capital appropriations requests to support plant needs for growth, productivity, and safety improvements.
- Maintains a positive work atmosphere with excellent customer, client, co-worker and supervisor relationships.

QUALIFICATIONS:

- Minimum of five years maintenance/plant engineering experience.
- Thorough knowledge of mechanical, electrical, controls, pneumatic and hydraulic manufacturing systems.
- Demonstrated record of successful people management and problem resolution.
- Strong written and verbal communication skills.

PREFERRED QUALIFICATIONS:

- Bachelor's degree in Industrial, Mechanical or Electrical Engineering, or equivalent.